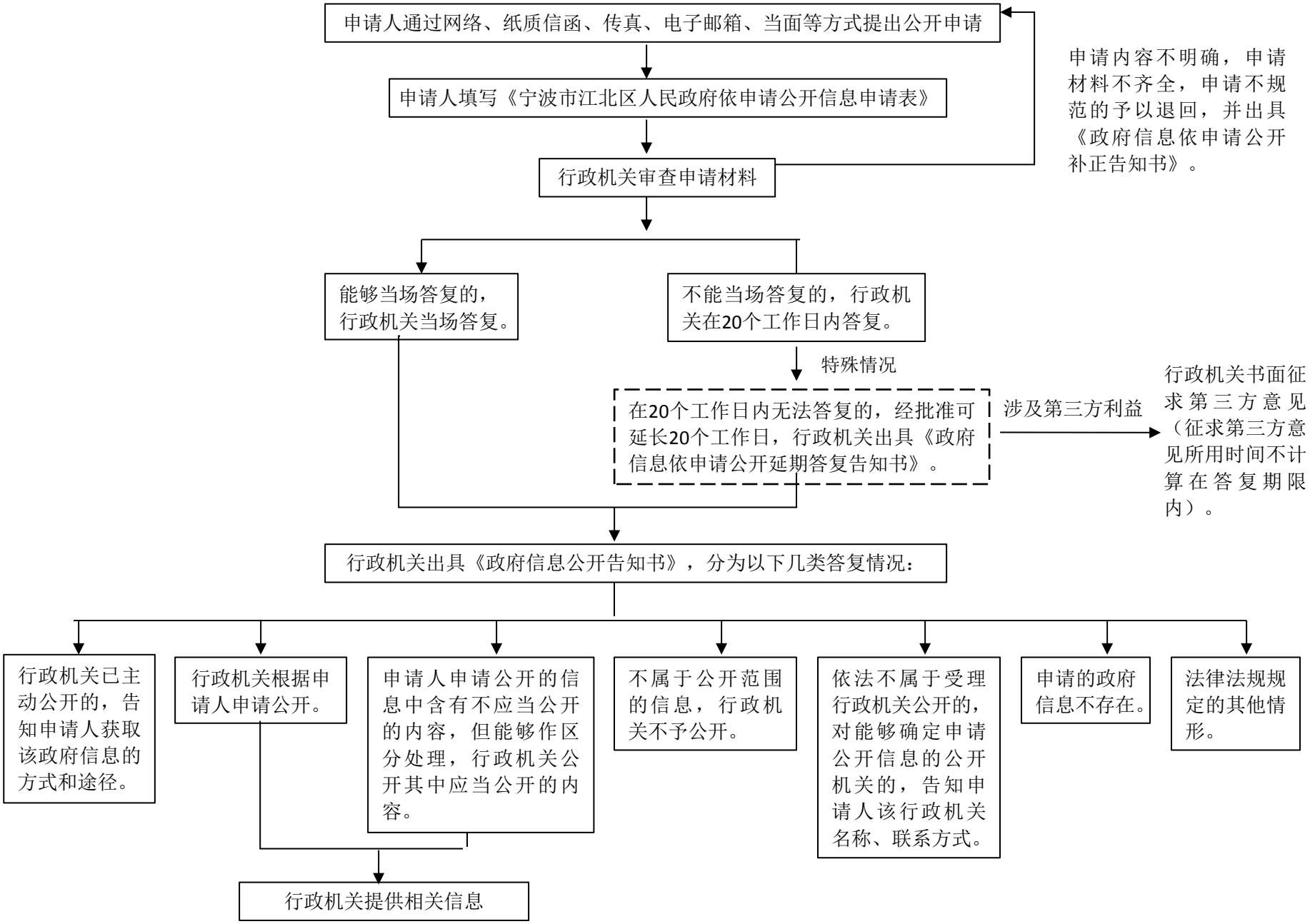宁波市江北区人民政府信息依申请公开流程图